

APPENDIX

Serious Organised Crime Tasking and Intelligence Gathering Process **Pilot Scheme involving Nottinghamshire Police and Broxtowe Borough** **Council**

- Single Point of Contact (SPOC) will be vetted to management level.
- SPOC will attend Level 1 Tasking and Coordination (T&C) meetings on a fortnightly basis.
- SPOC will be tasked through T&C meetings, ad hoc meetings or through emails (driven by urgency and availability) by the Area Commander or CID Inspector to carry out actions or gather intelligence.
- SPOC will report back and provide updates to the Police through T&C meetings, ad hoc meetings or emails.
- SPOC will be held to account through T&C meetings.
- SPOC will email the request to relevant heads of depts. through the dedicated email address for this purpose.
- All responses will be through the dedicated email address.
- To ensure all evidence related to the case is securely retained in one place and shared appropriately the ECINs system will be used for case recording and management.